

Form 4 - Revised 1987

STATE OF ALABAMA — PERSONNEL DEPARTMENT
PROVISIONAL APPOINTMENT

02 B1

1. Department Transportation	2. Division Sixth	3. County Montgomery	4. Position No. 1806436
5. Class Title/Code Engineering Assistant I	6. Class Option Title/Code 20111	7. Salary \$533.60	8. Effective Date 7-11-94
9. Employment Type: 1. <input checked="" type="checkbox"/> Permanent 2. <input type="checkbox"/> Temporary 3. <input type="checkbox"/> Part-time, Permanent		4. <input type="checkbox"/> Part-time Temporary 5. <input type="checkbox"/> Conditional	
10. Sex Requirement None		11. Age Restriction None	
13. Social Security Number 418-82-8446	14. Full Name of Appointee Alverene D. Butler		
15. Name of Previous Incumbent		16. Reason for Leaving Position.	

APPROVED

IMPORTANT

Submit this form in duplicate BEFORE the proposed appointee begins work. Both sides must be completely filled out.

A provisional appointment is approved only until an appropriate eligible register is established.

The law forbids successive provisional appointments of the same individual.

A provisional appointment does not confer on the appointee any status as a permanent employee. A separate application for examination must be filed by the appointee to compete for regular appointment.

17. Describe the exact nature of the work to be performed by appointee.

This employee will communicate with supervisor, coworkers, and contractors. Draws/plots/traces cross-sections, drainage sections, and elevations. Calculate quantities. Enters data keeping records for future reference on concrete and asphalt. Attends safety meetings and training sessions. Operates equipment. Performs related duties as required.

CHRS
APPROVED 7/14/94
APPROVED 7/21/94

APPROVED:

Charles H. McPherson
Charles H. McPherson
Division Engineer

18. Certificate of Appointing Authority: I certify that to the best of my knowledge and belief the proposed appointee is fully qualified by training and experience, to perform the duties of this position. I understand the conditions under which provisional appointments are made and certify that the need for filling this position is so urgent that it cannot await the establishment of an appropriate eligible register.

Signed

Appointing Authority

Date

6-23-94

19. Approved:

Verbal approval from SPD

Signed

Personnel Director

Date

6-30-94

7-28-94

20. Disapproved, for the following reasons:

Signed

Date

ACTION	SEX	RACE	CO-RES	EDUC	VP	DEPT	DIV	EMP TYPE	CO EMP	PART TIME	HOW PAID	RANGE DIFF	TEMP SUB	ANNUAL RAISE

DEFENDANT'S EXHIBIT

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(12)

STATEMENT OF PERSON RECOMMENDED FOR PROVISIONAL APPOINTMENT

Name of Employee		First	MI	Last	Social Security No.	Marital Status (Check one)	
Alperene		D.		Butler	418-82-8446	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	
Date of Birth	Mo	Day	Year	Sex	Race		
1/10/03	03	5	16	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> White <input checked="" type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Other		
Address							
3600 Farrar St.				Street			
Montgomery				Montgomery			
City				State			
36105				Zip Code			
Legal Residence				Tele. Home			
Montgomery				241-7077			
County				Office			
Al.				N/A			
State							
Education: High School Graduate or GED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, circle highest grade completed							
Schools Attended (Business, Vocational, College or University)							

Name	Address	From Mo.	From Yr.	To Mo.	To Yr.	Did You Graduate?	Major	Degree and Date
Biley College	Southern Blvd.					NO	Computer	
							Electrical	

REFERENCES

List three reliable persons, not relatives or present employer, who know you well enough to give information about you.

Name	Address	Occupation
Rebecca Bussett	Southlawn Estates	Secretary
Pat Edwards	362 Delano Ave.	Food Mgr. (Amer. Pic.)
Dr. Willie Poet	Monte Community Action	Pastor

Do you have any physical handicaps or health problems that would keep you from doing the kind of work for which you are making application?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been involuntarily terminated or forced to resign from a position?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Have you ever been convicted of a law violation, including any DUI convictions?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If you answered "Yes" to any of the above questions, attach an explanation on a separate sheet.

Beginning with your most recent employment, list in REVERSE ORDER periods of employment (Attach extra sheets if necessary.)

1. Current or Last Employer				Your Official Job Title			
Dept. of Transportation				Clerical Aide			
Address				Type of Business			
				State of Alabama			
FROM Month Year	TO Month Year	Total Months	If part-time, number of hours per week	Beginning Salary	Ending Salary	May we contact employer?	
01/94	06/94	5		\$ 355.00 per B/W	\$ 355.00 per B/W	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Number/Title of Employees you Supervise				Equipment you Operated		Reason for Leaving	
				Lenith Data Base		Job was temporary	
Describe your Duties in Detail:							
Responsible for helping with the monthly material receipts - billing also, filing and other misc. office duties.							
2. Employer				Your Official Job Title			
Augat Wiring Systems				Plumber			
Address				Type of Business			
Gunter Industry Park				Factory for making wires			
FROM Month Year	TO Month Year	Total Months	If part-time, number of hours per week	Beginning Salary	Ending Salary	May we contact employer?	
09/93	01/94			\$ 4.25 per hr	\$ 4.50 per hr	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Number/Title of Employees you Supervised				Equipment you Operated		Reason for Leaving	
N/A						got a better job	
Describe your Duties in Detail:							
plugging wires or putting together wires for the lighting systems for the 1995 Mustang							

I hereby certify that all statements made hereon and attached hereto are true and correct to the best of my knowledge. Any significant misrepresentation may cause for denying me the right to examination or employment.

Date 6/16/94

Signed Alperene D. Butler

IMPORTANT

The statement you have filled out is not an application for examination. If you wish to compete for permanent appointment you will have to file your application for

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